



LONGVIEW SOCCER CLUB

Monthly Board Meeting

March 14, 2022

In attendance:

James (Mac) McGregor – President
Justin Fugleberg – Vice Pres.
Jak Massey – Treasurer

Jenn Jolly – Equipment Manager (via Zoom)
Jill Burr – Player Registrar
Lori Hauswald – Player Registrar
Jackie Blair – Coach Registrar (via Zoom)

Ron Hearn – Field & Facility Manager

Meeting called to order at 6:04 pm

Approval of minutes:

Minutes provided in advance from February Meeting for Board review. Mac moved to accept minutes as presented, Jill seconded and motion passed.

In Katie's absence Jak will be taking meeting minutes.

Facility and field maintenance:

Ron presented a brief update as to services he has started this month – per contract, his services begin in March. Jak mentioned that mower has been repaired and is ready to be picked up – Ron will make arrangements to collect and Jak will call ahead and confirm pick up and pay for services. Ron also mentioned that we need paint for lining fields.

Mac will order paint – planning to place 2 separate orders (half now and the 2nd half midway through the season) to ensure we keep stocked without ordering more than we have room to store. Jak will provide Mac with contact information for vendor and how much paint was ordered last season to offer an idea of how much should be ordered.

Work Party to do majority of field prep is scheduled for April 9th at 10 am. Coaches will be asked to provide one person per team to participate at Work Party event – announcement will be made at Coaches Meeting and can be followed up with mass email for reminder. Mac will provide “soccer bucks” to those who help. It was determined that the field maps from last season can be re-used again – extras located in the office will be provided to Coaches.

CYSA Update:

Coaches Clinic hosted by CYSA will also be on April 9th at 10 am and will be announced at the Coaches Meeting.

Financial Report:

Jak presented a verbal update for current bank balance and player registration funds received – reporting that the CPA tax process will reverse any reconciliations completed in QB, upon completion of annual tax preparation, financial reports will resume again. For this meeting the report provided the following details as of 2/28/22:

- Checking Account balance = \$44,016.48 (which reflects \$21,698.37 received for player registration and Commercial Insurance has been satisfied for the full annual fee).
- Current balance for Savings Account \$1,319.95.
- Grant application for new set of goals was submitted and approved. Just waiting for City to follow-up with more details about the next step in process. City will match 50% and Mac will be using a 20% off discount code for purchase.

Spring Season Player Registration:

Jill and Lori reported that registration numbers are still being adjusted as last minute /late registrations for some brackets are still being accepted, but estimating about 450 players for the season. Lower brackets will continue to be established as co-ed. Jak thanked both Jill and Lori for the time and efforts that they dedicated to this process and acknowledged that it is time consuming – requiring attention to detail and patience.

Spring Season Coach Registration:

Jackie reported that about 80% of coaches have signed up and been cleared for coaching. She is working with the last few to complete the various processes to be cleared through WSSA.

There was also some discussion about the need for a Coach Registrar as some coaches were in being assisted by other Board Members. It was acknowledged that there truly is a need for a Coach Registrar and that we do very much appreciate her willingness to take on this role. Adding that as a coach herself is a benefit when working with both returning and new coaches as well as her ability to correspond in a positive manner – it is not an easy position at times and requires immediate response and **ALOT** of following up with coaches.

Concessions:

Jak has yet to reach out to gal who was interested in managing concessions. It was agreed that concessions will be identified as “Marv’s Snack Shack” in honor of our good friend, Board Member and Concessions Manager of 10 years.

Marketing and Promotions:

Jak reminded everyone that we still have a FREE 30 second commercial from our Chamber Registration as a new member benefit. The plan will be to use this as we get closer to promoting for Fall season and the Family Fun Color Run.

Uniform & Equipment:

Jenn reported that the only equipment needed is ice packs. She will reach out to DeaDea to check on a donation from PeaceHealth. Hoping to have them available in time for the Coaches Meeting.

Jenn also reported that is if time to start meeting and planning our 2nd Annual Family Fun Color Run. Mac agreed and approved moving forward with planning the event. Jenn will send out an email with date for the first meeting, requesting that those who were interested confirm and/or attend meeting.

Jenn requested that she needed a list of coaches to begin the process of tracking and organizing team sponsor list and jersey color assignments. Jackie offered to provide list ASAP.

Coaches Meeting Agenda and Discussion:

Mac announced that he would not be able to facilitate the meeting as he would be out of the state for work related obligation. Justin, Jak, Jenn, Jackie, Jill, Lori and Jak acknowledged that they could each be responsible for parts of the meeting – all agreeing that the agenda would be key in managing a productive and informative presentation for Coaches.

Zoom timed out - Jen and Jackie had already acknowledged earlier that they each had another appointment at 7 pm to tend to and would have to step away. So, at this time the meeting continued with only those attending the meeting in person.

Previous Coaches Meeting agenda was provided and reviewed. It was agreed that Jak and Justin will share notes from this meeting and work together to create a revised Coaches Meeting agenda to provide an up-to-date checklist/guideline for presentations to assist those presenting. Coaches meeting Checklist/Agenda was thoroughly reviewed and edited. Although this extended the meeting time well past the standard timeframe, all were in agreement that this was necessary, timely and would be extremely helpful. Ensuring Jenn and Jackie were included appropriately in presentations.

Team Photos:

Melissa, Photographer was not able to attend - but did confirm that she was on board with offering her services again this season for team photos. Additionally, offering to schedule the date of 4/23/22 as picture day. This was noted in Coaches Meeting presentation as well.

Old Items/New Items:

Mac reminded everyone to be thinking of ideas for fund raisers, This will be a topic for future meetings.

Just before the meeting wrapped up, Mac remembered that the field use fees still needed to be established and officially noted in meeting minutes. Discussion about the need to keep fees the same for all users was shared by all – reflecting a fair and efficient process for all involved. This concept of “same fee for all requests” would also use of paint provided by LSC to line fields and covering any fees for referees when/if available. After appropriate discussion, it was agreed that the fee would remain \$50 / game and this would be charged to all clubs, leagues, schools or organizations requesting to use the fields. Justin moved to accept this rule for use and fees including the same offer of access to paint and referees - Juand fees – Mac seconded and motion passed.

Meeting adjourned at 8:55 pm.